

GRIFFIN 2021-2022

POLICY TITLE: ADULT BEHAVIOUR CODE

The Elliot Foundation Academies Trust expects that members of the public, parents/ carers and other visitors to this academy will behave in a polite and courteous manner to each other, to staff and to students. It is expected that parents/ carers will be good role models with respect to conduct and managing individual concerns.

The Elliot Foundation Academies Trust will not tolerate aggressive, violent, abusive or anti-social behaviour towards anyone on the academy site.

Should there be clear evidence that there has been a breach of this Behaviour Code, The Elliot Foundation Academies Trust will take action, or support the Executive Head or Head of School and Local Governing Body in taking action, to protect members of the academy community. This may include banning the individual from the academy premises or some other legal action.

We will always work with our families to resolve any difficulties or concerns.

If you have a problem that needs to be addressed, there are a number of ways in which to deal with it:

Please make an appointment to see the relevant person:

- Deputy Heads - Louise Black or Carly Doyle
- SENDCo - Nicolle Atkin
- Outreach Leader (Attendance/ Safeguarding) - Angela Boyce
- Executive Head - Karen Bastick-Styles

If you turn up at the school without an appointment, our staff may not be able to give you the time you need.

- Make a note of the things that you are unhappy about. It will help to clarify the issues and help you when you meet the member of staff.
- Don't jump to conclusions. What made you angry may not be exactly what happened in reality.
- Deal with your anger before going to the school. An angry confrontation will normally get a defensive response rather than a helpful one. Academy staff may also refuse to talk to you while you are angry, so you will have achieved nothing.
- Consider having a friend with you when you have your meeting if you find it difficult to manage meetings.
- Don't expect an immediate solution. The person you're talking to will need to validate your concerns before being able to take any action or reach a solution.
- If you feel that your concern has not been dealt with effectively you should ask for a copy of the academy general complaints procedure. This will tell you the informal and formal procedure for taking your concerns further.